

## **Anthony Township Permit Process**

The construction of any structure greater than 12" above ground level requires a zoning permit. This includes but is not limited to swimming pools (above ground and in ground), decks, porches, gazebos, additions to an existing home, barns, pole shed, garages and new homes (mobile, modular, or constructed). Failure to obtain the proper permit could result in fines of up to \$500.00 per day from the date of violation. Questions regarding zoning permits should be directed to the Zoning Officer.

If you are building a new home, the first permit you should obtain is the Sewage Permit. This permit is obtained from the Township Sewage Enforcement Officer (SEO). The requirements for this permit are to have a site that has been tested and found to be acceptable for an on-lot sewage disposal system, have the required planning approvals from the Pennsylvania Department of Environmental Protection, and have an approved design for the construction of the sewage system. The Township SEO will instruct you on what will be required based upon your situation.

Once you have obtained sewage approval you will need a house number, which can be assigned through the Township Office. You will also need a Driveway Permit. If you will be accessing a Township Road, the necessary permit will be issued through the Township office. If the driveway will be accessing a state road, then you will need to contact the Pennsylvania Department of Transportation (Penn Dot) for a Highway Occupancy Permit. If you plan on creating any new access from your property to the road, a driveway permit must be obtained prior to construction.

Once you have obtained the sewage and driveway permits you will need to apply for a Zoning Permit and have your project Erosion & Sedimentation Pollution Control Plan reviewed by the Montour County Conservation District. This plan must either be waived or approved in writing prior to the approval of any zoning permit.

Once all documentation is reviewed by the Zoning Officer and is found to be in compliance with Township/County Subdivision/Land Development/Zoning Ordinances, a Zoning Permit will be issued. Projects must begin within 6 months from the date of issue and be completed within 2 years of issue date.

The next step will be to obtain required Building Permits. During the Zoning Permit review, the Zoning Officer will advise you if Building Permits may be required. New home construction, additions, major alterations will definitely require Building Permits. All other construction will require review to determine if permits are needed. To obtain Building Permits, contact the Uniform Construction Codes (UCC) Administrator Harry Milheim. The UCC Administrator will review the scope of work and explain each required permit as it applies to your project. Only after all permits are obtained may construction start.

Each project is evaluated using the above criteria, but each project will have its own unique characteristics that must be evaluated. No two projects are the same, and the requirements for permitting will vary with each individual project. You should contact the appropriate permitting official to see what will be required for your project. There are specific time limits for the issuing of permits. Ask the appropriate official what time requirements and limits apply.

### **ANTHONY TOWNSHIP PERMIT OFFICIALS:**

**Township Sewage Enforcement Officer:** Jim Sanders 570-922-1218

**Township Office:** 570-437-3270

**PennDot, State Roads Permits:** Tom Parr 570-275-0441 Tom works out of Montoursville but has a work trailer in Danville at this number. His hours are 7:30 to 3:30 and he's in and out so you may have to leave a voice mail.

**Montour Conservation District:** Kim Leshock or Dennis Strouse 570-271-1140

**Zoning:** Montour County Zoning Officer - Greg Molter 570-271-3021 Fax 570-271-3078 or by E-mail [montourwnv@montourco.org](mailto:montourwnv@montourco.org)

**UCC Administrator:** Harry Milheim 437-9067 call for an appointment. He works out of the Limestone Township Building 570 Limestone Road; Milton, PA 17847. At Washingtonville take 254 W about 5 miles turn Right on Strick Road—go about ¼ mile and take the first left. At the stop sign you will be looking at the township building. The mailing address for Limestone Township is 270 Laidacker Road Milton, PA 17847.